



"Not for self"

Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Oswestry Rural Parish Council will be held at Trefonen Village Hall commencing at 7 pm on Thursday **30 November 2023** and Members are hereby summoned to attend for the purpose of transacting the following business.

[zoom link](#)

K L Lloyd

Signed by:
Kathryn Lloyd CPFA
The Clerk & RFO

Date of issue: 23 November 2023

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

- a) Chairman's engagements

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

- a) To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

4. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda. This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

- a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 26 October 2023 (appendix 6a)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest,' Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
23/03976/CPE Warehouse Known As Unit 2, Woolston, West Felton, Shropshire, SY10 8HY	Application for a Certificate of Existing Lawful Use for the use of building and yard for B8 storage Decision: Certificate - Not Lawful
23/04197/FUL Pentregaer Ucha, Croesau Bach, Oswestry, Shropshire, SY10 9BE	Application under Section 73a of the Town and Country Planning Act for change of use of Part Redundant Agricultural Building into 1 No. holiday let. Decision: Grant Permission
23/04492/FUL Bridge House, Maesbury Marsh, Oswestry, Shropshire, SY10 8JG	Erection of single storey extension Decision: Grant Permission

b) Planning Applications

To CONSIDER the following planning applications

Planning Application Details	Planning Proposals
23/04586/FUL Weston House Mill, Weston, Oswestry, Shropshire, SY10 9ES	Erection of additional commercial building and all associated works
23/04760/FUL Hopton Villa, Maesbury Marsh, Oswestry, Shropshire, SY10 8JA	Erection of a single storey extension and internal alterations, formation of vehicle hardstanding and associated drop kerbing
23/04776/REM Development Land Off Mile End Roundabout, Oswestry, Shropshire	Approval of all reserved matters (appearance, access arrangements, layout, scale, and landscaping) pursuant to hybrid planning permission 21/01334/EIA for the development of two secondary roads (Roads 2 and 3) off the main spine road, and associated works and infrastructure
23/04909/FUL Holiday Let Accommodation At, The Drift House, Croesau Bach, Shropshire, SY10 9BG.	Change of Use from Holiday Let to a Dwelling.

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes

11. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

12. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for October 2023, I & E year to date balances , forecasted outturn position to 31 March 2024 (appendix 12ai, aii,aiii)
- b) Bank reconciliations to 31 October 2023 (appendix 12b)
- c) Provisional payments for November 2023 (appendix 12c)

13. Resignation and vacancies

- a) To NOTE the resignation of Cllr John Davies on 23 October 2023 and agree a letter of thanks for his contribution
- b) To advertise the vacancy in accordance with current legislation and Best Practice (appendix 13b)
- c) To CONSIDER and AGREE appointment of a Councillor to the Finance Committee and Road Safety Working Group to fill the vacancy

14. SALC AGM

- a) To NOTE the draft minutes of the SALC AGM held on 3 November 2023 (appendix 14a)
- b) To NOTE the SALC Joint Working Group notes and CONSIDER any items for future agendas (appendix 14b)

15. AED's

- a) To receive a verbal update on AED's within the Parish and AGREE any actions
- b) To CONSIDER and APPROVE the cost for a replacement battery for the AED at Morda Village Shop (The Clerk).

16. Environment Working Group

To receive a verbal update from the Environmental Working Group and CONSIDER any actions

- a) Water Pollution (Cllr Iain Campbell)
- b) Trefarclawdd Farm – Light and Noise Pollution (Cllr Roger Jones)
- c) Vyrnwy Frankton Connection - Llanymynech to Lower Frankton (Cllr Martin Jones)

17. Correspondence

- a) To CONSIDER a second instance of activity on remaining open land between Love Lane and Croeswylan Lane including the matter of drainage into Love Lane as reported by a resident and to agree any ACTIONS.
(Cllr Martin Bennett / The Clerk)
- b) To CONSIDER in principle a request from Cllr Joyce Barrow for a contribution towards the possible pavement / bridleway project between Trefonen and Treflach
- c) To NOTE the D-Day 80th Anniversary celebrations 6 June 2024 and CONSIDER how the Council may wish to participate in this event.
- d) Invitation to attend Kinnerley Parish Council which is hosting West Mercia Police and Crime Commissioner at a meeting on 5 December 2023 To NOTE the outcome of the Town & Parish Council Survey results and agree any ACTIONS.

18. Consultation

To CONSIDER and APPROVE any response to consultations received:

- a) Shropshire Council review of SEND services and survey – closing date 6 December 2023

19. Date for Next Meeting

To NOTE that the next meeting will place on Thursday 14 December 2023 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

20. NALC Pay Services Agreement 2023

- a) To NOTE the NALC Pay Services Agreement 2023 and APPROVE the Clerk's arrears of pay from 1 April to 31 October 2023 (Cllr Peter Richardson)

21. Tree Survey Quotes

- a) To CONSIDER and APPROVE quotes for the tree maintenance work as set out in the Tree Survey 2022 (The Clerk)

22. Planning Enforcement

To NOTE any Planning Enforcements (The Clerk)